

November 2016

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																															
		1 BW Processing Monthly Pay Day Out of System - HRMS Spec/Records Spec/Fac&staff Reviewer	2 All HR/Payroll Responsibilities On	3 All HR/Payroll Responsibilities On	4 All HR/Payroll Responsibilities On BW Pay Date	5 All HR/Payroll Responsibilities On																																																																																																															
		6 All HR/Payroll Responsibilities On	7 All HR/Payroll Responsibilities On	8 All HR/Payroll Responsibilities On	9 All HR/Payroll Responsibilities On	10 All HR/Payroll Responsibilities On	11 All HR/Payroll Responsibilities On	12 All HR/Payroll Responsibilities On																																																																																																													
13 All HR/Payroll Responsibilities On BW PPE Sch Disabled @ 5:00pm -HR Spec/Records Spec/Fac&staff Reviewer	14 Out of System - HRMS Spec/Records Spec/Fac&staff Reviewer	15 BW Processing Out of System - HRMS Spec/Records Spec/Fac&staff Reviewer	16 All HR/Payroll Responsibilities On	17 All HR/Payroll Responsibilities On	18 All HR/Payroll Responsibilities On BW Pay Date	19 All HR/Payroll Responsibilities On																																																																																																															
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