

Viewing & Accessing Applicant Information

As a hiring manager, you will be able to view pre-qualified employment applications, resumes, and cover letters online. Hiring managers can also track search results and applicant statuses. The Jobs@UVa on-line system allows applicants to apply 24 hours a day and applications are received at the department level in real time. If you need assistance in screening your applicant pool please contact your HR Consultant.

For additional assistance please contact your Human Resources Consulting Services or download the [Departmental User's Guide](#)